

User Guide: Student

# Research and Innovation Development Services

## Access to Service



### Via the Website

You can register on the website via any tablet or personal computer and go to the website:

[www.mawhiba.org](http://www.mawhiba.org)



### Via Mobile Application



## Steps

1

Log in to your account on Mawhiba website and browse the list of services

2

Access to register for the service and request participation

3

Submit the Registration Request

4

Confirm personal and educational data and acknowledge the conditions

5

Submit a "Project Registration"

6

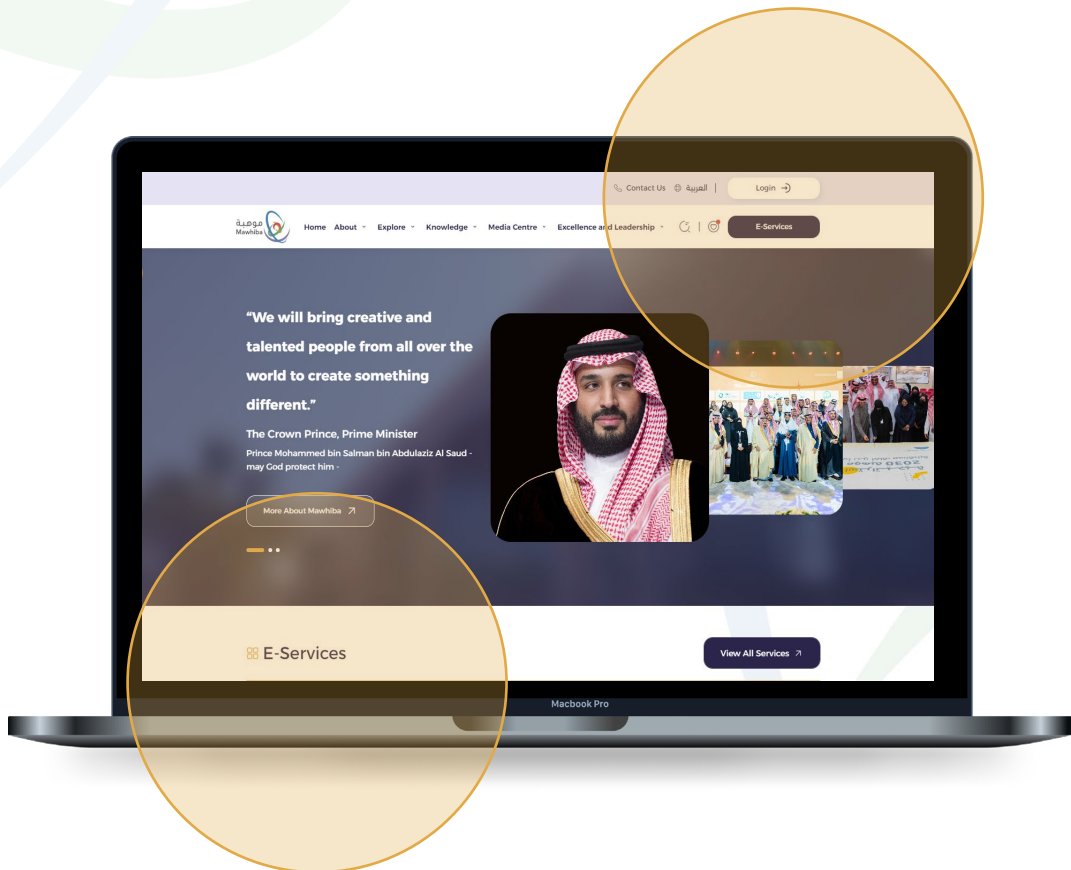
Follow up with the Mentor and upload the requirements

We wish you a distinguished digital experience

## Registration Steps

### 1 Log in through Mawhiba website: [www.mawhiba.org](http://www.mawhiba.org)

- From the homepage you can select the “E-Services” Button.



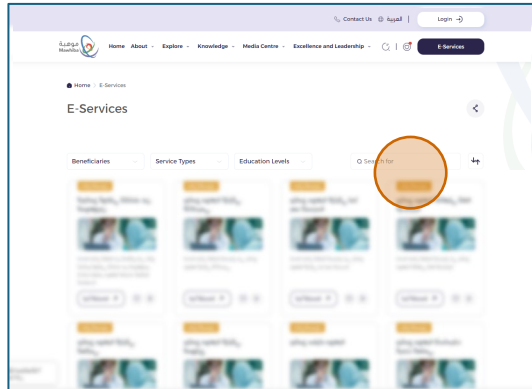
### ✓ Note

Registration in the program must be open and your nomination accepted in order to be able to access the program registration page. You can also log into the program directly through the link sent to you via text message or email sent to you.

2

## Access to register for the service: Research and Innovation Development Services

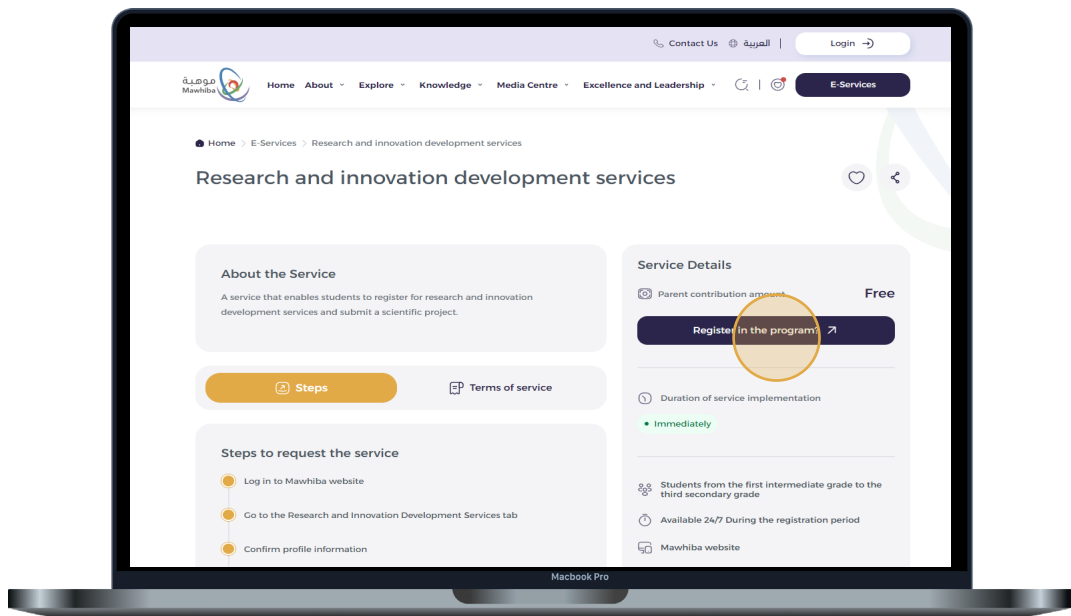
- On the E-Services screen  
Click on The service Link



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## Submit a "Registration Request"

- On the service details screen Click on ( **Register** ) Button.



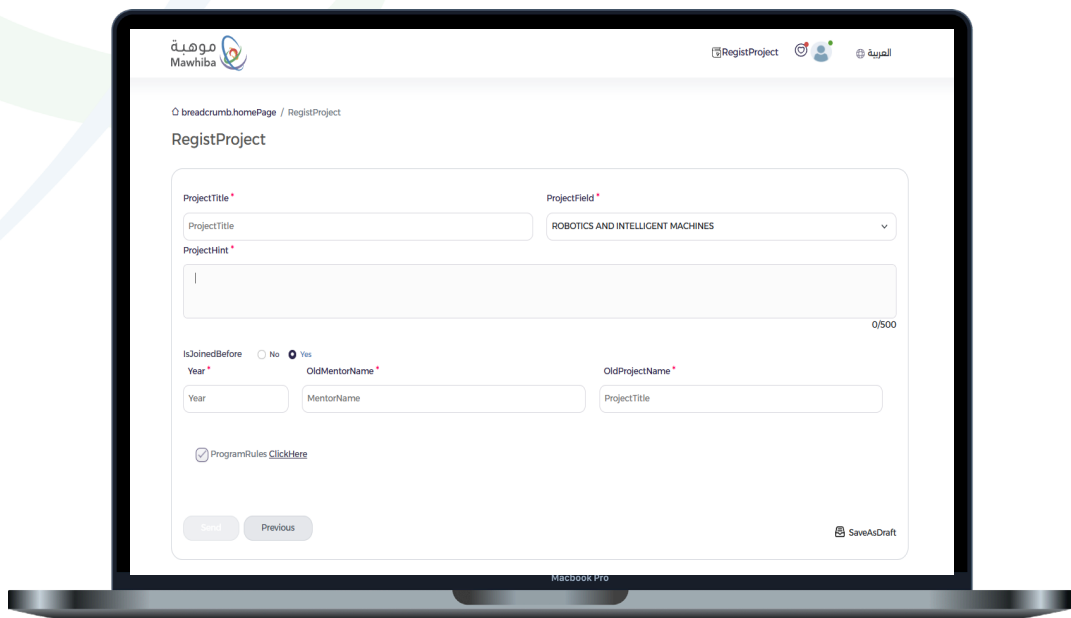
## 4 Confirm your Personal and Educational Information

- In this step, your personal data and contact information will appear to ensure that they are correct and updated.
- You need to update your educational information..
- Then, agree on the Information Validity Statement... then click on the ( **Confirm** ) Button.

The screenshot displays the Mawhiba user interface on a laptop. At the top, the Mawhiba logo and the text 'موهبة Mawhiba' are visible. A notification bar at the top center states: 'A review of personal data must be confirmed'. Below this, the 'Contact Information' section shows fields for Email (ashrafabdalkader152@gmail.com), Mobile Number (966 549877296), and Landline Number. The 'Academic Information' section includes fields for Administrative Area (منطقة مكة المكرمة), Education Administration (إدارة تعليم جدة - بلن), Educational Level (متوسط), School Type (حكومي), School Name in Arabic (الاسم الابتدائية), School Name in English (الاسم الابتدائية), Class (الصف الثاني المتوسط), and Academic Track. The 'Guardian Information' section shows fields for Guardian Name (محمد الناصر), Relation (ام), Guardian Job, Guardian Mobile Number (96652221356), Guardian Landline, and Guardian E-mail (azeid@mawhiba.org.sa). A checkbox is checked, indicating agreement with the terms: 'The personal data has been reviewed and I declare that all this data used is correct and consistent, and I bear all responsibility if it turns out otherwise'. At the bottom, there are two buttons: 'Confirm' (highlighted with a red circle) and 'Update Informations'. The footer contains the text 'All rights reserved to Mawhiba Foundation © 2024' and 'Privacy Policy | Contact Us'.

## 5 Submit a "Project Registration"

- Fill the form with your project info. Then click on the ( **Register** ) Button



The screenshot shows a laptop displaying the Mawhiba website's project registration form. The form is titled "RegistProject" and includes the following fields and options:

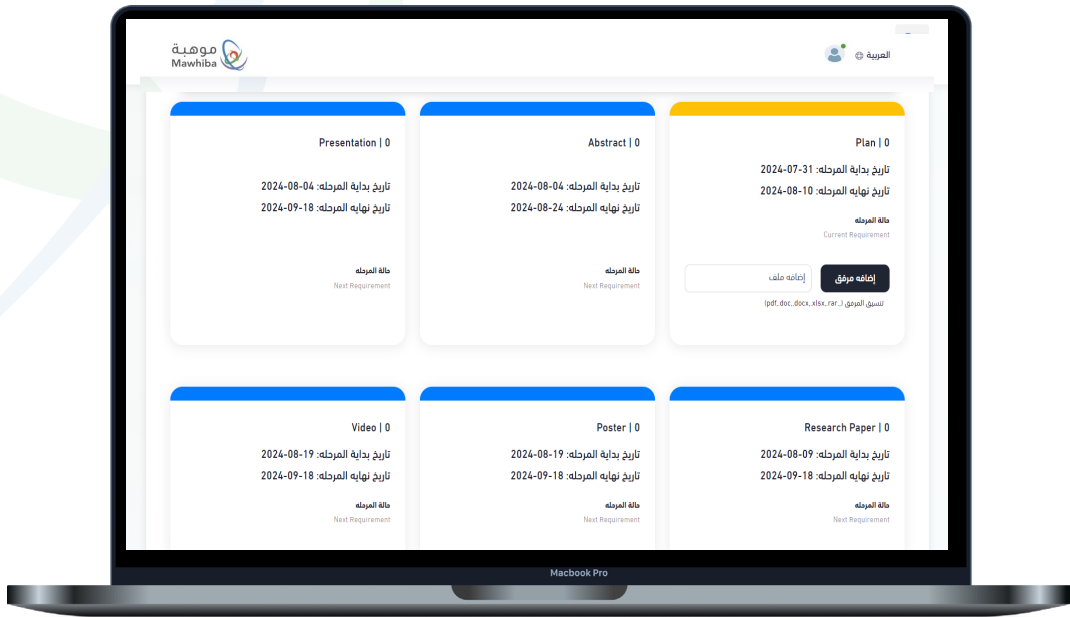
- ProjectTitle \***: A text input field with the placeholder "ProjectTitle".
- ProjectField \***: A dropdown menu with the selected option "ROBOTICS AND INTELLIGENT MACHINES".
- ProjectHint \***: A large text area with a character count of "0/500".
- isJoinedBefore**: Radio buttons for "No" and "Yes", with "Yes" selected.
- Year \***: A text input field with the placeholder "Year".
- OldMentorName \***: A text input field with the placeholder "MentorName".
- OldProjectName \***: A text input field with the placeholder "ProjectTitle".
- ProgramRules** [ClickHere](#)
- Buttons: "Save", "Previous", and "SaveAsDraft".

The laptop is a MacBook Pro, and the website header includes the Mawhiba logo, "RegisterProject", a user profile icon, and "العربية". The breadcrumb trail shows "breadcrumbHomePage / RegistProject".

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## Follow up with the Mentor and upload the Requirements

- After registering a project, the step of following up and completing the project requirements comes up.





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We wish you a Distinguished Digital Experience



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